

Helpful Tips from the Human Research Protection Program about Institutional Review Board (IRB) Projects

- If you have a project that involves human subjects, please contact our office to see if it requires our oversight. Be prepared to answer the following questions:
 - What are the procedures for this project?
 - What is the purpose of this project? – (i.e. What is the motive behind why this project is being done?)- Examples: Is this being done as part of a class project or class requirement? Is this for a thesis or dissertation?
 - Do you have any research questions?
 - Who is your advisor?
 - What do you plan to do with the results or findings from this project?

- If a project does require our review and oversight, it will need to be submitted through our online submission system- MyProtocol. We can provide you with instructions for the system to help guide you through this process.

- If you are working on a project that is part of your thesis or dissertation, your advisor and your committee members need to be listed in the IRB protocol, and all of them must have current IRB training.

- PLEASE NOTE: All protocols should be submitted a minimum of 10 days prior to the start date of the intended procedures to provide ample time for review and approval.

- STUDIES INVOLVING HUMAN SUBJECTS THAT REQUIRE OUR OVERSIGHT MAY NOT BEGIN UNTIL APPROVAL HAS BEEN GRANTED.

- Other information about IRB and human subjects research can be found on our website at www.orc.msstate.edu/humansubjects.

- If you have any questions about whether a project needs IRB approval or not, please contact our office at IRB@research.msstate.edu,

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